



SAFETY TAILGATE MEETING

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Company	Mark Wilson Construction, Inc	Project	City Center Bldg & Site Dev.		
Date	September 24, 2021	Time	2:25 PM	Conductor	John Atwood

GENERAL JOB SITE SAFETY

INTRODUCTION

Millions of injuries and illnesses occur every year in the workplace. There are many more "near misses", which are injuries that "almost happen". Some may think that all these incidents are just part of construction work and not much can be done about them. However, this is faulty thinking. Almost all such incidents are preventable.

Group Discussion:

- Give an example of someone you know who was injured. What happened?
- What affect would it have on you and your family if the injury happened to you?

In this meeting, we will discuss:

(1) USING TOOLS AND EQUIPMENT SAFELY

(2) KEEPING THE JOB SITE SAFE

(3) JOB SITE RULES

USING TOOLS AND EQUIPMENT SAFELY

When they are not used safely, tools and equipment can be very dangerous. Please keep the following in mind for using tools and equipment:

- Never use a tool or piece of equipment unless you have been trained on how to use it safely and are authorized by your employer.
- Inspect equipment before you use it and remove from service if there is anything defective or unsafe.
- Read and follow the manufacturer's instructions for the equipment you will use. This is often overlooked.
- Use tools and equipment safely. Never disable or remove safety devices.
- Only use equipment for its intended purpose.

KEEPING THE JOB SITE SAFE

Many times, workers are injured because there are unsafe conditions on the job site. Please keep the following in mind:

- Keep your work area clean. A cluttered workspace can lead to slips and falls, fires, and other incidents that result in injury or property damage.
- After using tools and equipment, store them out of the way.
- Use warning signs, barricades, tape and other similar means to warn others of hazards. Remember, if you create a hazard, you are responsible for it.

JOB SITE RULES

The following are a few of the job site rules we must follow:

- No horseplay is allowed on site.
- Drugs or alcohol are not allowed on site. In addition, you may not work if under the influence of them.
- Come to work well rested. If you are fatigued, poor decisions can result and cause injury.
- Wear Personal Protective Equipment as required. This usually includes wearing hard hats and eye protection at all times.
- Clearly communicate to your supervisor and/or site management any safety issues that you identify that need to be corrected.

Note: Discuss additional job sites rules.

Attendees Names

John Atwood

David Peters

Attendees Signatures



CONDUCTOR SIGNATURE



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