



# SAFETY TAILGATE MEETING

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Company	San Joaquin Valley Homes: Construction		Project	Quail Run	
Date	September 08, 2021	Time	8:32 AM	Conductor	Connor Merrill

## JOB HAZARD ANALYSIS (JHA)

### INTRODUCTION

A root cause of many incidents that result in injury, illness, death or property damage is a lack of planning. A JHA is a tool that can help us plan our work safely.

In this meeting, we will discuss:

#### (1) HOW TO USE A JHA

#### (2) TIPS FOR A GOOD JHA

#### (3) JHA SCENARIO

### HOW TO USE A JHA

- SEQUENCE OF WORK:** Review the scope of the job to be done. Identify each step in the process.
- POTENTIAL HAZARDS:** Identify potential hazards associated with the job
- METHODS TO ELIMINATE OR CONTROL THE HAZARD:** List the safety procedures put into place.

JOB HAZARD ANALYSIS

Project:	Location:
Date Analysis Completed:	Task Description:
Conducted by:	
Company:	

Step 1: Review the scope of the task/job and list the sequence of work.  
 Step 2: Identify potential hazards associated with the task/job and list them.  
 Step 3: Identify how the hazard will be eliminated or controlled and list the methods.

Sequence of Work	Potential Hazards	Eliminate or Control Method

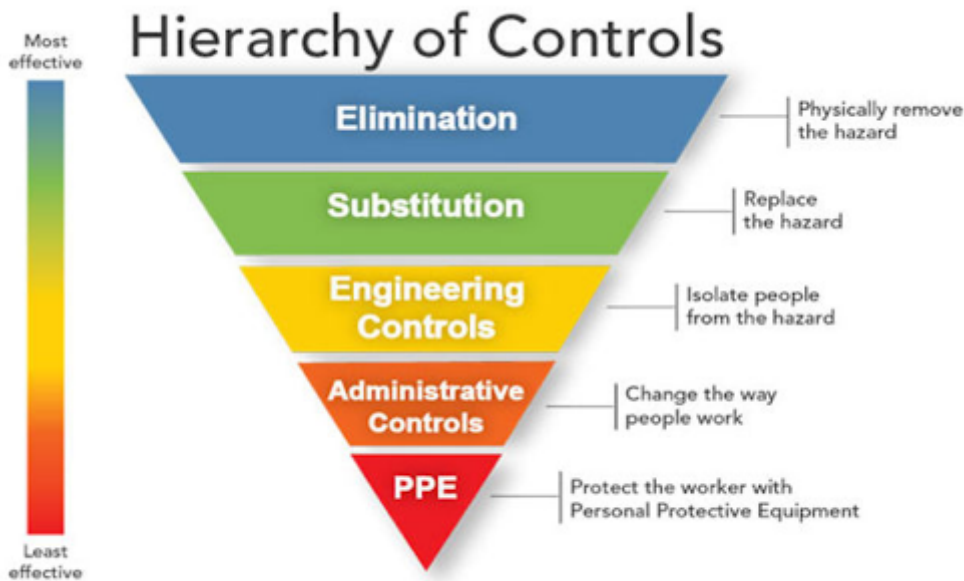
Name of Preparer:  
Date:

Note: It is important to be detailed with the JHA, and discussed with the crew prior to work.



# TIPS FOR A GOOD JHA

- Think through all steps of the task to be done. For example, if you must repair a leak on the roof, how will you access the roof? Setting up a means of access, such as a ladder is one step.
- When evaluating hazards, it can be helpful to think of OSHA's focus four hazards: Falls, struck by, caught in/or between, and electrocution. There may be other hazards. However, this will get you started.
- If you are dealing with a chemical, take the time to review its Safety Data Sheet (SDS). This will help identify the hazards and methods of control.
- Always review the manufacturer's recommendations and the relevant OSHA standards.
- When evaluating methods of control, follow the hierarchy of controls.



Credit: National Institute for Occupational Safety & Health

## JHA SCENARIO

SCENARIO: You need to install electrical conduit inside a building 20' in the air. You will use a scissor lift.

- (1) **SEQUENCE OF WORK:** Install conduit
- (2) **POTENTIAL HAZARDS:** We could fall
- (3) **METHODS TO ELIMINATE/CONTROL:** Be careful

**GROUP DISCUSSION:** Why is this not a good JHA? What would you add to it to make it effective?

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Attendees Names

Attendees Signatures

Connor Merrill



**CONDUCTOR SIGNATURE**

