



# SAFETY TAILGATE MEETING

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Company	Silicon Valley Glass	Project	Asdf		
Date	July 02, 2024	Time	9:57 AM	Conductor	Tisha Altamirano

## ACCIDENT / INCIDENT INVESTIGATION

### INTRODUCTION

Although we work hard to prevent accidents from happening, if one occurs it can be devastating. We want to investigate every accident because we want to take steps to prevent it from happening again.

#### Group Discussion:

- Give an example of someone you know who was injured. What happened?
- What affect would it have on you and your family if the injury happened to you?

If you are assigned to investigate an accident or injury, do so thoroughly. If you are interviewed, be honest and answer the questions to the best of your ability.

In this meeting, we will discuss

#### (1) DETERMINING ROOT CAUSE

#### (2) INVESTIGATION TOOLS AND TIPS

#### (3) OUR TOP THREE POTENTIAL ACCIDENTS

## DETERMINING ROOT CAUSE

To determine root cause we must usually go five layers deep. We call this the "Five Why's".

**Example:** A worker falls 18' off a roof and lands on his back. He needs surgery and will miss at least six months of work. Thinking about this:

- How would you answer the "Five Why's"?

As we will see, we must DIG to get the answers. Consider these possible answers:

(1) **Why did he fall off the roof?** He lost his footing and the lanyard connected to his harness was too long and he hit the ground.

(2) **Why was the lanyard too long?** Because there was only one anchor on the roof and he was working at the corner of a roof edge.

(3) **Why was there only one anchor?** Because that's all they had on site.

(4) **Why is that all they had on site?** Because no one planned how many anchors would be needed.

(5) **Why was it not factored in?** How would you answer?

## INVESTIGATION TIPS AND TOOLS

**Interviewing Witnesses:** Interview people separately to get unbiased statements. Ask questions until you are able to ascertain the FACTS of the incident and the REASONS they occurred.

**Follow up:** Place your findings in a report and submit to company management for review. Discern and changes that should be made and implement them.

## OUR TOP THREE POTENTIAL ACCIDENTS

Group Discussion:

- What are the top three potential accidents that could potential happen on our job?
- Thinking five layers deep, how can we prevent them from happening?
- Are there any questions?

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**Attendees Names**

grant

Christian Faria

Tim Patton

Eric De Leon

Greg Lopez

**Attendees Signatures**

N/A

N/A

N/A

N/A

N/A

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**CONDUCTOR SIGNATURE**

A handwritten signature consisting of the letters 'A' and 'B' in a cursive, stylized font. The 'A' is formed with a single continuous stroke, and the 'B' is formed with two strokes, one for the vertical stem and one for the curved top.