



SAFETY TAILGATE MEETING

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Company	Silicon Valley Glass	Project	test		
Date	February 01, 2024	Time	11:43 AM	Conductor	Tisha Altamirano

EMERGENCY EXITS

INTRODUCTION

Emergency exits serve to provide a clear route away from danger. Prevalent in public buildings and other urban settings, emergency exits are vital in the workplace as well. No matter the environment, companies must provide designated escape paths should a life-threatening event occur. Unfortunately, emergency exits are not identified and communicated to individuals all too often, resulting in incidents and injury. Additionally, emergency exits that are not maintained and can provide additional danger when they are needed.

This safety talk identifies the methods that can communicate the whereabouts of emergency exits to individuals and visitors. Additionally, the best practices listed below can educate individuals on ensuring they remain accessible.

In this meeting, we will discuss

- (1) Communicating the Availability of Emergency Exits**
- (2) Best Practices to Maintain Emergency Exits**
- (3) Summary**

COMMUNICATING THE AVAILABILITY OF EMERGENCY EXITS

- Facilities should orientate newly hired employees and all visitors to the location of emergency exits.
- Employees visiting customer facilities should request an orientation if it is not offered to learn the locations of emergency exits.
- Emergency exit maps should be published and visible to all in the workplace.

BEST PRACTICES TO MAINTAIN EMERGENCY EXITS

- Signage indicating emergency exits should always be visible and not blocked with objects identifying their locations.
- Employees should refrain from storing or stacking materials anywhere in emergency exits.
- Extension cords and other tools should not be placed in emergency exits as they can cause injuries from tripping and stumbling.
- Any marking or painting of emergency exits should be kept clean and newly coated to ensure visibility.
- Emergency exits should be inspected regularly to ensure safe use.

SUMMARY

Emergency exits serve a vital purpose in ensuring safety. Correctly identifying and educating all individuals on their whereabouts can lead people to safety in the event of an emergency. Properly maintaining these exits can ensure they remain as effectively designed. Take time today to understand where your nearest emergency exits are and ensure that the path to them is clear.

Group Discussion:

1. Where are the nearest emergency exits in your work area?
2. Is it acceptable to store objects near an emergency exit if it is just for a short period of time?

Attendees Names

Herb Faria

Attendees Signatures

N/A

Trevor Gessell



Andrew Gessell



Dom Demario

N/A

Ronnie Rojas

N/A

Eric De Leon

N/A

Greg Lopez

N/A

Tim Patton

N/A

Christian Faria

N/A

CONDUCTOR SIGNATURE

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