



SAFETY TAILGATE MEETING

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Company	Silverwood Landscape Construction Inc.		Project	Carmenita Apartments	
Date	December 24, 2020	Time	6:00 AM	Conductor	IsraelLua.SWL@icloud.com

JOB HAZARD ANALYSIS (JHA)

INTRODUCTION

A root cause of many incidents that result in injury, illness, death or property damage is a lack of planning. A JHA is a tool that can help us plan our work safely.

In this meeting, we will discuss:

- (1) HOW TO USE A JHA
- (2) TIPS FOR A GOOD JHA
- (3) JHA SCENARIO

HOW TO USE A JHA

1. **SEQUENCE OF WORK:** Review the scope of the job to be done. Identify each step in the process.
2. **POTENTIAL HAZARDS:** Identify potential hazards associated with the job
3. **METHODS TO ELIMINATE OR CONTROL THE HAZARD:** List the safety procedures put into place.

JOB HAZARD ANALYSIS

Project:	Location:
Date Analysis Completed:	Task Description:
Conducted by:	
Company:	

Step 1: Review the scope of the task/job and list the sequence of work.
Step 2: Identify potential hazards associated with the task/job and list them.
Step 3: Identify how the hazard will be eliminated or controlled and list the methods.

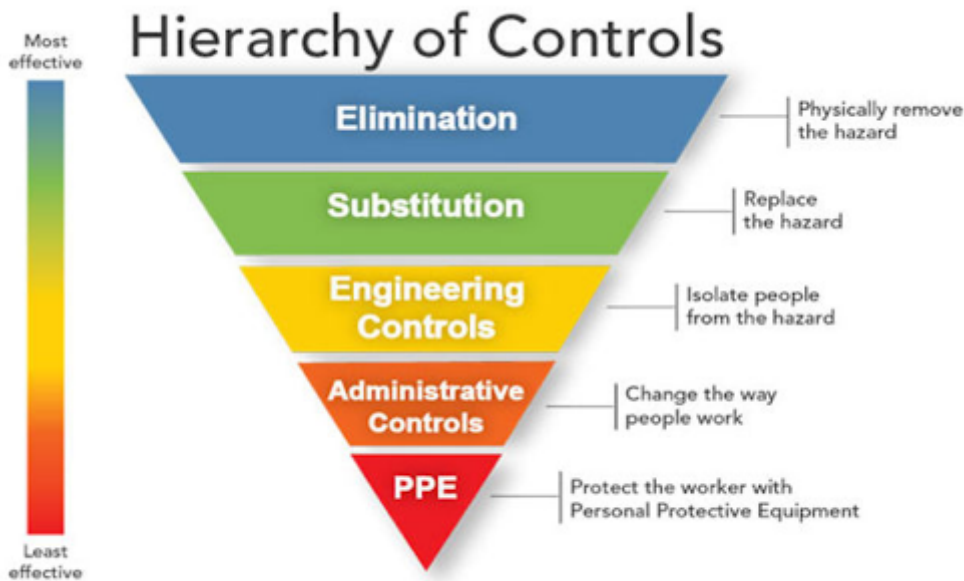
Sequence of Work	Potential Hazards	Eliminate or Control Method

Name of Preparer:
Date:

Note: It is important to be detailed with the JHA, and discussed with the crew prior to work.

TIPS FOR A GOOD JHA

- Think through all steps of the task to be done. For example, if you must repair a leak on the roof, how will you access the roof? Setting up a means of access, such as a ladder is one step.
- When evaluating hazards, it can be helpful to think of OSHA's focus four hazards: Falls, struck by, caught in/or between, and electrocution. There may be other hazards. However, this will get you started.
- If you are dealing with a chemical, take the time to review its Safety Data Sheet (SDS). This will help identify the hazards and methods of control.
- Always review the manufacturer's recommendations and the relevant OSHA standards.
- When evaluating methods of control, follow the hierarchy of controls.



Credit: National Institute for Occupational Safety & Health

JHA SCENARIO

SCENARIO: You need to install electrical conduit inside a building 20' in the air. You will use a scissor lift.

- (1) **SEQUENCE OF WORK:** Install conduit
- (2) **POTENTIAL HAZARDS:** We could fall
- (3) **METHODS TO ELIMINATE/CONTROL:** Be careful

GROUP DISCUSSION: Why is this not a good JHA? What would you add to it to make it effective?

Attendees Names

Attendees Signatures

Joel Alba 10007

JA

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Rm

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CONDUCTOR SIGNATURE

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