



# SAFETY TAILGATE MEETING

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|         |  |      |         |                  |                |
|---------|--|------|---------|------------------|----------------|
| Company | Silverwood Landscape Construction Inc. |      | Project | Evolve South Bay |                |
| Date    | February 11, 2021                      | Time | 6:00 AM | Conductor        | Samuel Aguilar |

## JOB HAZARD ANALYSIS (JHA)

### INTRODUCTION

A root cause of many incidents that result in injury, illness, death or property damage is a lack of planning. A JHA is a tool that can help us plan our work safely.

In this meeting, we will discuss:

#### (1) HOW TO USE A JHA

#### (2) TIPS FOR A GOOD JHA

#### (3) JHA SCENARIO

### HOW TO USE A JHA

- SEQUENCE OF WORK:** Review the scope of the job to be done. Identify each step in the process.
- POTENTIAL HAZARDS:** Identify potential hazards associated with the job
- METHODS TO ELIMINATE OR CONTROL THE HAZARD:** List the safety procedures put into place.

#### JOB HAZARD ANALYSIS

|                          |                   |
|--------------------------|-------------------|
| Project:                 | Location:         |
| Date Analysis Completed: | Task Description: |
| Conducted by:            |                   |
| Company:                 |                   |

Step 1: Review the scope of the task/job and list the sequence of work.  
 Step 2: Identify potential hazards associated with the task/job and list them.  
 Step 3: Identify how the hazard will be eliminated or controlled and list the methods.

| Sequence of Work | Potential Hazards | Eliminate or Control Method |
|------------------|-------------------|-----------------------------|
|                  |                   |                             |
|                  |                   |                             |
|                  |                   |                             |
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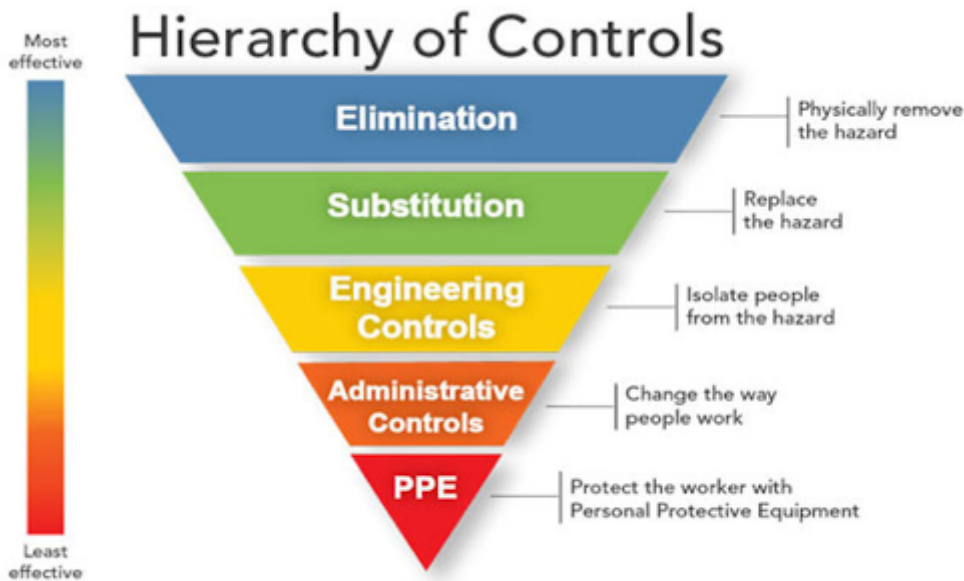
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Note: It is important to be detailed with the JHA, and discussed with the crew prior to work.



# TIPS FOR A GOOD JHA

- Think through all steps of the task to be done. For example, if you must repair a leak on the roof, how will you access the roof? Setting up a means of access, such as a ladder is one step.
- When evaluating hazards, it can be helpful to think of OSHA's focus four hazards: Falls, struck by, caught in/or between, and electrocution. There may be other hazards. However, this will get you started.
- If you are dealing with a chemical, take the time to review its Safety Data Sheet (SDS). This will help identify the hazards and methods of control.
- Always review the manufacturer's recommendations and the relevant OSHA standards.
- When evaluating methods of control, follow the hierarchy of controls.



Credit: National Institute for Occupational Safety & Health

## JHA SCENARIO

SCENARIO: You need to install electrical conduit inside a building 20' in the air. You will use a scissor lift.

- (1) **SEQUENCE OF WORK:** Install conduit
- (2) **POTENTIAL HAZARDS:** We could fall
- (3) **METHODS TO ELIMINATE/CONTROL:** Be careful

**GROUP DISCUSSION:** Why is this not a good JHA? What would you add to it to make it effective?

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**Attendees Names**

**Attendees Signatures**

Jose Lopez Rojas 10414

Jose Lopez

Rafael Ruvalcaba 10169

R.R.L.

Eliseo Julian Rios 10161

R.E.J.

Mariano Sandoval 10394

MS

## CONDUCTOR SIGNATURE

A handwritten signature in black ink, appearing to be 'MS', written in a cursive style.