

## SAFETY MEETING MINUTES

**DATE:** 7/17/2023

**TIME:** 12:00 p.m.

**CONDUCTED BY:**

Chuck Hippenstiel  
SAFETY COMPLIANCE COMPANY

**CONDUCTED FOR:**

Ultimate Internet Access

**SUBJECT DISCUSSED:**

CONFINED SPACE SAFETY

1.

2.

3.

**4. Review of Employer & Employee Responsibility**

Discussed that it is responsibility of the Company to provide the safest possible environment for its employees, and that it is the responsibility of the employees to be accountable for their own safety by adhering to the Code of Safe Practice for their job and by abiding by the safety rules and regulations of the Company.

**RECOMMENDATIONS:**

1.

2.

  
\_\_\_\_\_  
SAFETY INSTRUCTOR  
SAFETY COMPLIANCE COMPANY

7-17-23  
\_\_\_\_\_  
DATE