



# SAFETY TAILGATE MEETING

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Date	September 27, 2023	Time	7:03 AM	Conductor	Kevin Rhodes

## FIVE COMMON CONTRIBUTING FACTORS FOR WORKPLACE INJURIES

### INTRODUCTION

There is a long list of possibilities for what can contribute to or cause a workplace injury. Unsafe conditions and unsafe acts are often at the root cause of why injuries occur. Unsafe acts especially are a huge factor in the majority of workplace injuries.

According to PA Training for Health & Safety, an estimated 80 out of 100 people who are involved in an incident are at fault for it. In this safety talk, we will look at five common contributing factors of workplace injuries.

In this meeting, we will discuss

**(1) The Five Contributing Factors**

**(2) Summary**

### THE FIVE CONTRIBUTING FACTORS

1. **Distractions-** There are many distractions that can take away focus from the work task at hand. These distractions can be in our actual work environment, such as clutter or noise, or a mental distraction. Mental distractions stemming from what is going on in our home life can serve as a huge disruption to getting tasks done safely at work.
2. **Complacency-** Many workers do the same tasks over and over for many years. Because of this familiarity with their work, complacency can set in. Complacency leads to taking shortcuts or not following normal work procedures. When this occurs an injury is more likely to occur on the job.
3. **Poor Housekeeping-** Housekeeping is a major issue in some workplaces. Poor housekeeping leads to many different hazards. Some common injuries include slips, trips, falls, lacerations, sprains, and strains. A lack of housekeeping often is a signal that there are larger safety issues at hand.
4. **Poor Preplanning-** The lack of planning leads to a huge number of issues. When the hazards of a new task are not evaluated prior to work beginning, hazards are going to be left uncontrolled. This leaves employees at risk for injury. Poor preplanning can also lead to issues with not having the correct equipment, tools, materials, personnel, training for the work as well as a lack of time to get the job done. All of these issues have their own unique safety implications.
5. **Taking Shortcuts-** A major unsafe act that results in many workplace injuries is taking shortcuts. There are various reasons why a worker takes a shortcut, but eventually, enough safety shortcuts will lead to a workplace injury.

## SUMMARY

These are just five of some of the more common factors that cause or contribute to workplace injuries. Evaluate your work today and see if any of these five items mentioned are at play. Work to eliminate these factors to ensure you are able to work safely.

Group Discussion:

How do these factors affect our work here?

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**Attendees Names**

Jacob Freitas

Elijah Garcia

**Attendees Signatures**

N/A

N/A

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**CONDUCTOR SIGNATURE**

A handwritten signature in black ink, appearing to be 'K. W. A. H.', located in the upper left quadrant of the page.

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